



2019 VLG Project Committee Meeting Minutes

Meeting conducted by: Sue Miles (Group President)

Date: 6/10/2019

Meeting Location: Milly and Romeos Café, Koonwarra

Time: 3.15pm

Attendees:
 Corné and Jennifer Smit
 Kathy and Brad Westaway
 Kate Walsh
 Coral Hughes
 Jill Vella (minutes)
 Sue Miles (Chair)

Item	Description of Discussion	Action by	Complete by date
1	<p>Management Agreements</p> <p>Management agreements for the grant recipients have been prepared. 2 copies for each family; one to be signed and returned to the Landcare Group; one to be retained for landholders' records.</p> <p>Action: signed agreement to be returned to the group by the participating families</p>	<p>Corne and Jennifer Brad and Kathy</p>	<p>9/10/2019 6/10/2019</p>
2	<p>Tree Orders</p> <p>A tree list for each project area was prepared for the funding application.</p> <p>Action: trees are to be ordered from Frank Smolders nursery as per the list for an autumn planting</p>	<p>Coral to order trees</p>	
3	<p>Fencing</p> <p>Landholders to arrange fencing as per the agreement standard. Landholders will be forwarded 80% of the grant amount allocated for fencing on</p> <p>1. receipt of the grant amount from the WGCMA by the group</p> <p>2. receipt by the group of a tax invoice for the appropriate amount</p>	<p>Tax invoice from Corne and Jennifer Brad and Kathy</p> <p>Coral to advise when funds received</p>	<p>Not yet received 7/10/2019</p> <p>No statement yet</p>



Nerrena Tarwin Valley Landcare Group

4	<p>Sign on Rail Trail for bird project</p> <p>Quote from sign manufacturer has been honoured re price. Liase with manufacturer re time frame, artwork etc</p> <p>Meeting to be organized with Rail Trail committee, Major roads project, re location of sign and content style.</p>	<p>Jill</p> <p>Kate Walsh</p>	<p>Ongoing</p> <p>21/10/2019</p>
5	<p>Birds on Farms monitoring at project sites</p> <p>Smit property</p> <p>Westaway property</p>	<p>All (Coral as expert bird id person)</p>	<p>30/10/2019</p> <p>17/11/2019</p>
6	<p>Project farm walks</p> <p>Westaway property</p> <p>Smit property</p>	<p>All Landcare group members</p>	<p>17/11/2019</p> <p>9/1/2020</p>
7	<p>General Discussion</p> <p>Value of registering group for GST. The group agreed given the size of the grant it was worth it</p> <p>SGLN has billed us for membership of the network.</p> <p>Kate commented on our new bird monitoring banner</p> <p>The spray equipment we have for members to use needs to have specs quantified and advertised to members (Tank capacity etc)</p>	<p>Jill</p> <p>Members will discuss at next general meeting</p> <p>Eric to get specs to Jill</p> <p>Jill to include on webpage</p>	<p>12/10/2019</p> <p>17/11/2019</p>